CONFERENCES & EVENTS
AT REYKJAVíK NATURA
Welcome

The meeting and event facilities at Icelandair Hotel Reykjavík Natura provide a beautiful setting for everything from workshops to product launches. We are a popular choice for local and international events, offering flexible spaces, quality in-house catering and AV support on site.

Years of experience and expertise make Icelandair Hotel Reykjavík Natura a natural choice for hosting events of different shapes and sizes.

Our team will help you co-ordinate all logistics from catering to branding to technology, ensuring that all your requirements are met and the necessary preparations made.
Conference Rooms

Icelandair Hotel Reykjavík Natura offers a range of rooms for meetings of different sizes. There is a classic cinema, perfect for shorter presentations, seminars and lectures, along with traditional conference rooms.

Conference rooms 2 and 3 offer a large variety of setups, and can be combined into an even larger area which makes a great venue for larger conferences and meetings.

The conference rooms are well equipped technically and offer a projector and equipment for online meetings.

A popular choice for locals as well as international gatherings of all kinds.
ideas gathering floating across spoken out loud meeting colourful ideas joining worlds joining minds coming together
point taken over the table
delivered speech representing
fresh views made clear
common understanding
Conference Room 3

talking voices aloud
listening audience
bringing silent harmony into
equation of sharing and giving
to speaking sense

CONFEERENCE AREA
Room 3

144 m²

<table>
<thead>
<tr>
<th>Theater</th>
<th>Banquet</th>
<th>Class room</th>
<th>U-shape</th>
<th>Cabaret</th>
<th>Board room</th>
<th>Standing</th>
</tr>
</thead>
<tbody>
<tr>
<td>150</td>
<td>100</td>
<td>80</td>
<td>34</td>
<td>54</td>
<td>24</td>
<td>150</td>
</tr>
</tbody>
</table>

Entrance

AecDbDoor (AecArchBase70)

WC

Class room

U-shape

Cabaret

Board room

Standing

Theater

Banquet

Class room

U-shape

Cabaret

Board room

Standing

54

24

150

24

150

80

34
Conference Room 2-3

360 m²

- Theater: 350
- Banquet: 264
- Class room: 220
- U-shape: -
- Cabaret: 144
- Board room: -
- Standing: 500

360 m²

- Theater: 350
- Banquet: 264
- Class room: 220
- U-shape: -
- Cabaret: 144
- Board room: -
- Standing: 500

greetings meet sweet coffee
sweep final session
shifting views taking notes
memorizing healthy attitudes
making jobs done easily
Conference Room 4-5

deciding over round table
square one square final
arriving at destination
discussion matter more
and and more meeting deadline
### Conference Room 6

<table>
<thead>
<tr>
<th>Setup</th>
<th>Capacity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Theater</td>
<td>60</td>
</tr>
<tr>
<td>Banquet</td>
<td>60</td>
</tr>
<tr>
<td>Class room</td>
<td>40</td>
</tr>
<tr>
<td>U-shape</td>
<td>20</td>
</tr>
<tr>
<td>Cabaret</td>
<td>40</td>
</tr>
<tr>
<td>Board room</td>
<td>24</td>
</tr>
<tr>
<td>Standing</td>
<td>70</td>
</tr>
</tbody>
</table>

- 87.5 m²

**Swift productive air of fresh communication speeding process over time well spent in good company progressing further.**
Conference Room 7

- Bringing to the table taking bare necessity cutting chase down the voting hall
- Mark a new changing platform
- Sure stability

CONference Area
Room 7
# OTHER ROOM COMBINATIONS

<table>
<thead>
<tr>
<th>Conference Room</th>
<th>Size (m²)</th>
<th>Theater</th>
<th>Banquet</th>
<th>Class Room</th>
<th>U-shape</th>
<th>Cabaret</th>
<th>Board Room</th>
<th>Standing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Room 4</td>
<td>85</td>
<td>60</td>
<td>60</td>
<td>40</td>
<td>20</td>
<td>40</td>
<td>24</td>
<td>70</td>
</tr>
<tr>
<td>Room 5</td>
<td>100</td>
<td>80</td>
<td>80</td>
<td>50</td>
<td>24</td>
<td>48</td>
<td>24</td>
<td>100</td>
</tr>
<tr>
<td>Room 6-7</td>
<td>172.5</td>
<td>120</td>
<td>120</td>
<td>80</td>
<td>80</td>
<td>-</td>
<td>-</td>
<td>120</td>
</tr>
<tr>
<td>Room 4-6</td>
<td>272.5</td>
<td>-</td>
<td>230</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>300</td>
</tr>
<tr>
<td>Room 4-7</td>
<td>357.5</td>
<td>-</td>
<td>290</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>500</td>
</tr>
</tbody>
</table>

![Conference Room 4 Diagram](image1)
![Conference Room 5 Diagram](image2)
![Conference Room 6-7 Diagram](image3)
![Conference Room 4-6 Diagram](image4)
![Conference Room 4-7 Diagram](image5)
Conference Room 13 (3rd floor)

over view gaining height
framing agendas
addressing pressing issues
solving problems meeting
resolution
FUNCTION AREAS

Function Area 1
177 m²
- Theater
- Banquet
- Class room
- U-shape
- Cabaret
- Board room
- Standing
- 210

Function Area 2
139 m²
- Theater
- Banquet
- Class room
- U-shape
- Cabaret
- Board room
- Standing
- 150

Function area 1
Function area 2
HALF-DAY PACKAGES
Included in our half-day packages:

• Meeting room
• Wi-Fi
• Standard meeting equipment:
  - Flat screen/screen, projector
  - HDMI/Mini Display/Mini jack
  - Paper and pens
• Coffee, tea and water
• Freshly baked goods and fruit

Price per person ISK 5,100

FULL DAY PACKAGES
Included in our half-day packages:

• Meeting room
• Wi-Fi
• Standard meeting equipment:
  - Flat screen/screen, projector
  - HDMI/Mini Display/Mini jack
  - Paper and pens
• Coffee, tea and water
• Freshly baked refreshments and fruit, before and after noon
• Lunch Satt style – Either served at Satt Restaurant or mingling style in
  pre-function area

Additional fee applies for in-room dining

Price per person ISK 9,900

Minimum number is 20 guests. All rates include VAT. Valid until 31st August 2018
### Technical Equipment & other services

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wireless microphone (clip-on or hand held)</td>
<td>ISK 9,600</td>
</tr>
<tr>
<td>Microphone (wired)</td>
<td>ISK 6,500</td>
</tr>
<tr>
<td>Microphone for panel</td>
<td>ISK 6,500</td>
</tr>
<tr>
<td>Audio-distributor for press-conf.</td>
<td>ISK 15,000</td>
</tr>
<tr>
<td>Laptop</td>
<td>ISK 14,500</td>
</tr>
<tr>
<td>Printer</td>
<td>ISK 40,000</td>
</tr>
<tr>
<td>Conference phone (plus usage)</td>
<td>ISK 20,000</td>
</tr>
</tbody>
</table>

### Wireless internet access for groups

Exclusive Internet setup for groups
ISK 750 per prs. per day
Pre-purchase for the entire group required

<table>
<thead>
<tr>
<th>Copies A4</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-50</td>
<td>ISK 50 each</td>
</tr>
<tr>
<td>51-100</td>
<td>ISK 40 each</td>
</tr>
<tr>
<td>From 101</td>
<td>ISK 30 each</td>
</tr>
<tr>
<td>Surcharge per A3 copy</td>
<td>ISK 10 each</td>
</tr>
</tbody>
</table>

### STAFF

Consultation through our experienced meeting and events organizers per hour
ISK 9,900
Conference technician
ISK 9,900
Event set-up support per hrs
ISK 6,500
Cleaning staff per hrs
ISK 5,500

### Upon request

- Sound system
- Lighting
- Telephone installation (ISDN or IDDR)
- Table microphone system Interpretation system
- Copy machine
- Voting system
- Quoted per event as requested
- A set-up support charge will be added for all orders that require extensive set-up work
- Speech (tele-)prompter

### Details

- All rates are subject to change.
- Rates are net in ISK.
- VAT service charge included in above rates.
- The room rental fees are only valid when using the required space as conference, events or convention rooms.
- Space/rooms used for exhibition purposes will be charged with a rate per square meter for the gross exhibition space.
- Price for technical equipment is based on a daily rental and must be booked at least 72 hours before meeting/conference.
- Support services available include courier service, florist, photographer, entertainment, organizers, spouse program.
- Icelandair Hotel Reykjavík Natura reserves the right to change all prices listed without prior notice due to conditions outside the control of the hotel.
### MEETINGS

**WHAT MAY WE OFFER YOU?**

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coffee, tea, water served all day</td>
<td>ISK 1,150</td>
</tr>
<tr>
<td>Coffee, tea, water served half day</td>
<td>ISK 600</td>
</tr>
<tr>
<td>Soft drinks</td>
<td>ISK 480</td>
</tr>
<tr>
<td>Freshly baked croissant with toppings</td>
<td></td>
</tr>
<tr>
<td>Freshly baked bread with toppings</td>
<td></td>
</tr>
<tr>
<td>English muffin w/ smoked salmon</td>
<td>ISK 850</td>
</tr>
<tr>
<td>English muffin w/ scrambled egg and bacon</td>
<td>ISK 850</td>
</tr>
<tr>
<td>Breakfast combo</td>
<td></td>
</tr>
<tr>
<td>Fruit, Greek yoghurt with granola, healthy juice</td>
<td>ISK 1,950</td>
</tr>
<tr>
<td>Served in single portions</td>
<td></td>
</tr>
<tr>
<td>Icelandic flatbread with smoked lamb</td>
<td>ISK 850</td>
</tr>
<tr>
<td>Icelandic flatbread with smoked salmon</td>
<td>ISK 850</td>
</tr>
<tr>
<td>Satt juice</td>
<td>ISK 850</td>
</tr>
<tr>
<td>Satt smoothie</td>
<td>ISK 850</td>
</tr>
<tr>
<td>Chia pudding with mango</td>
<td>ISK 850</td>
</tr>
<tr>
<td>Greek yoghurt, granola, fruit</td>
<td>ISK 850</td>
</tr>
<tr>
<td>Fresh seasonal fruit</td>
<td>ISK 850</td>
</tr>
<tr>
<td>From the Bakery</td>
<td></td>
</tr>
<tr>
<td>TV cake</td>
<td>ISK 850</td>
</tr>
<tr>
<td>Chocolate cake</td>
<td></td>
</tr>
<tr>
<td>Happy marriage cake</td>
<td></td>
</tr>
<tr>
<td>Apple cake</td>
<td></td>
</tr>
<tr>
<td>Twisted doughnut</td>
<td></td>
</tr>
<tr>
<td>Love ball</td>
<td></td>
</tr>
<tr>
<td>Oatmeal cookie</td>
<td></td>
</tr>
<tr>
<td>Mini sandwich (3 pcs per pers.)</td>
<td>ISK 1,200</td>
</tr>
</tbody>
</table>

Available for groups of 10 guests or more served in common areas unless otherwise specified. All prices are brutto incl. VAT and are subject to change. Valid: 01. September 2017– 31. August 2018.